



Built around your law — not around generic case management.

Access1 takes a request from intake to release under Public Records, Chapter 119, Florida Statutes (Chapter 119, Florida Statutes (2026); Art. I, s. 24, Florida Constitution).

Your Act

Provisions, time limits, notices and letters already loaded

Working target of 5 working days

The statutory time limit, calculated for every request

Agentic AI, optional

AI assists. Authorized officials decide.

Free for 30 days

One licence, the full product, no obligation

Built around your law

Many case-management products ask a public body to adapt its process to the software. Axxess1 is configured around the legislation, the procedures, the vocabulary and the reporting obligations of each jurisdiction. An organization chooses its Act once; every screen, deadline, letter and report then follows it.

Generic case management

The organization adapts to the software.

Axxess1

The software follows the legislation and the way government works.

Legislative support — Chapter 119, F.S.

Public Records, Chapter 119, Florida Statutes (Chapter 119, Florida Statutes (2026); Art. I, s. 24, Florida Constitution)

What the Act requires	As configured in Axxess1
Who it applies to	“Agency” in s. 119.011(2): any state, county, district, authority or municipal officer, department, division, board, bureau, commission or other separate unit of government created or established by law, including the Commission on Ethics, the Public Service Commission and the Office of Public Counsel, and any other public or private agency, person, partnership, corporation or business entity acting on behalf of any public agency.
Time limit to respond	The Act sets no fixed time limit (s. 119.07(1)(a), (c) (“at any reasonable time”; acknowledge “promptly” and respond “in good faith”). Axxess1 tracks each request against a working target of 5 working days, which your office can change.
Extensions	Chapter 119 sets no response deadline and therefore no extension. The custodian must acknowledge requests promptly and respond in good faith, including reasonable efforts to find out whether the record exists and where it can be accessed (s. 119.07(1)(c)). The 5 business days in this pack is a working target, not a statutory limit; the organization may change it.
Third parties	The Act sets no formal notice; consultations are recorded and tracked on the request.
Decision and reasons	The decision letter gives the reasons, the provision relied on and the right of review (s. 119.07(1)(d), (e), (f)).
Fees	No application fee. Amounts in U.S. dollars (USD). Unless another fee is prescribed by law: up to 15 cents per one-sided copy (not more than 14 x 8½ inches), no more than 5 cents more for a two-sided copy, actual cost of duplication for other copies, up to \$1 per certified copy (s. 119.07(4)(a), (c)). A reasonable special service charge may be added when the request requires extensive use of information technology resources or extensive clerical or supervisory assistance (s. 119.07(4)(d)).
Review and complaints	the court (civil action to enforce Chapter 119, s. 119.11); voluntary mediation by the Office of the Attorney General (s. 16.60) (s. 119.11; s. 119.12(1)(b); s. 16.60)

Loaded for this Act

- **28 provisions** (exemptions, exceptions and exclusions) ready to cite on a redaction, each with its section number.
- **Request types:** Public records request (Chapter 119, Florida Statutes).
- **Statutory steps on the timeline:** Request acknowledged promptly, s. 119.07(1)(c) (good-faith response; the statute sets no fixed deadline); Special service charge quoted, s. 119.07(4)(d) (extensive use of information technology resources or of clerical or supervisory assistance); Exemption asserted: basis stated with the statutory citation, s. 119.07(1)(e); exempt portion redacted and the remainder produced, s. 119.07(1)(d); Written statement of reasons requested by the requester, s. 119.07(1)(f) (in writing and with particularity); Record retained: no disposal for 30 days after a written request, even if the custodian asserts it is not a public record, s. 119.07(1)(h); Written notice of the request received from the requester before a civil action, s. 119.12(1)(b) (5 business days before filing)....
- **Standard letters** for this Act: acknowledgement, extension, third-party notice, fee notice and decision, from templates your office can edit.

Legislation-to-feature matrix

Legislative requirement	Axcess1 support
Statutory deadline	Working target of 5 working days: calculated automatically for each request; overdue and upcoming requests on the dashboard.
Extensions and holds	Recorded as events that move the due date, each tied to its section of the Act.
Exemptions and exclusions	The provisions of Chapter 119, F.S. in the redaction editor, each with its section number.
Third parties and consultations	Notices, consultation packages and their due dates tracked on the request.
Fees	Fee notices and payments recorded on the request.
Reviews, appeals and complaints	Recorded on the request timeline with their dates and outcome.
Redaction	Done by the analyst in the built-in editor; optional AI suggestions that the analyst accepts or rejects.
Decision letters	Generated from templates for this Act, with the provisions cited.
Release	A release package built from the reviewed records; redactions are permanent in the released file.

Legislative requirement	Axcess1 support
Annual statistics	Annual access statistics for the period, with each figure traceable to its requests.
Audit trail	Every action on a request is recorded with the user and the time.

From request to release

Step	What Axcess1 does
Receive and validate	The request is entered with its type, requester and date received; a number is issued from your own numbering pattern.
Calculate the deadline	The due date follows the Act: Working target of 5 working days. Holds and extensions move it and are recorded.
Assign and search	The request is assigned to an officer; the units holding records are tasked and their answers tracked.
Collect and review	Records are uploaded (PDF, Office files, scans with text recognition) and reviewed page by page.
Apply the provisions and redact	The analyst marks a passage and picks the provision of this Act; the released copy shows the section relied on.
Consult	Consultation packages are produced per party, with their due dates.
Approve	The response goes to the approver's inbox for review and signature.
Release	The release package and the decision letter are generated from the request.
Report	Requests, processing times, decisions and provisions invoked are counted for the period you choose.

Agentic AI across the lifecycle

AI is switched off until your administrator turns it on, one capability at a time. **AI assists. Authorized officials decide.**

Agent	What it does
Intake agent	Proposes a new request from a message, the portal or a drop folder; an officer confirms it.
Document intelligence	Summarizes and classifies the records and finds the people and organizations named in them.
Responsiveness agent	Suggests which records answer the request.
Exemption assist	Proposes provisions of Chapter 119, F.S. with reasons; redaction candidates appear in the editor.
Consultation agent	Suggests who should be consulted and on which pages.
Quality assurance agent	Checks a package a second time before release.
Deadline watch	Lists the requests at risk of running late.
Copilot	Answers questions about a request, citing the records it used.

Migration, deployment and security

- **Migration:** case history, requesters and documents are brought over from the system you use today.
- **Deployment:** hosted by SoftSim in Canada, on your own private cloud or servers, or standalone on a PC or Mac.
- **Security:** SoftSim is cleared by the Government of Canada at the Top Secret level. Each organization's records are separate, access is controlled by role and every action is recorded.

Try it free for 30 days

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Axcess1 supports configurable workflows designed around the applicable legislation. Government organizations remain responsible for legal interpretation and statutory decisions. Summaries of the legislation are paraphrases prepared from the published text; they are not legal advice. Text of the Act checked on 2026-10-03.